



Nottingham City Health and Wellbeing Board Commissioning Sub-Committee

Date: Wednesday, 30 March 2022

Time: 4.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Please see information at the bottom of this agenda front sheet about arrangements for ensuring Covid-safety.

Governance Officer: Jane Garrard, Senior Governance Officer **Direct Dial:** 0115 8764315

The Nottingham City Health and Wellbeing Board's Commissioning Sub-Committee is a partnership body whose role includes providing advice and guidance to the Board in relation to strategic priorities, joint commissioning and commissioned spend; performance management of the Board's commissioning plan; and taking strategic funding decisions relating to the Better Care Fund.

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Nottingham City Council
Nottingham City Health and Wellbeing Board: Commissioning Sub-Committee

Minutes of the meeting held in the Ground Floor Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG on Wednesday 24 November 2021 from 4:10pm to 4:21pm

Voting Membership

Present

Sarah Fleming (Chair)

Councillor Eunice Campbell-Clark
(substitute for Councillor Adele Williams)

Absent

Dr Manik Arora

Katy Ball

Councillor Adele Williams

Non-Voting Membership

Present

Lucy Hubber

Absent

Sarah Collis

Sara Storey

Ceri Walters

Helen Watson

Colleagues, partners and others in attendance

- Adrian Mann - Governance Officer, Nottingham City Council
Naomi Robinson - Senior Joint Commissioning Manager, NHS Nottingham and Nottinghamshire Clinical Commissioning Group

Call-in

Unless stated otherwise, all decisions made by the Nottingham City Health and Wellbeing Board: Commissioning Sub-Committee are subject to call-in. The last date for call-in is **Friday 3 December 2021**. Decisions cannot be implemented until the next working day following this date.

7 Changes to Membership

The Committee noted that Lucy Hubber has replaced David Johns as Director of Public Health at Nottingham City Council.

8 Apologies for Absence

- Dr Manik Arora - GP Lead, NHS Nottingham and Nottinghamshire Clinical Commissioning Group
Sarah Collis - Chair, Healthwatch Nottingham and Nottinghamshire
Sara Storey - Director of Adult Social Care, Nottingham City Council
Helen Watson - Interim Director of Children's Integrated Services, Nottingham City Council
Councillor Adele Williams - Portfolio Holder for Adults and Health, Nottingham City Council

9 Declarations of Interests

None.

10 Minutes

The Committee confirmed the minutes of the meeting held on 26 May 2021 as a correct record and they were signed by the Chair.

11 Better Care Fund Plan 2021/22

Sarah Fleming, Head of Joint Commissioning at NHS Nottingham and Nottinghamshire Clinical Commissioning Group (CCG), presented a report on the Better Care Fund (BCF) 2021/22 Planning Template and Narrative Plan. The following points were discussed:

- (a) the national BCF planning requirements for 2021/22 were released on 30 September. As such, the associated BCF Planning Template had to be completed rapidly for submission on 17 November, following sign-off by all of the required members and officers, in line with NHS England's deadlines. Following submission, NHS England requested a further breakdown of the allocation of the Improved Better Care Fund grant, so work is underway between the CCG and the Council to provide this information by the end of the week;
- (b) the local BCF plan continues to include a range of integrated services aimed at supporting people to live independently in the community, and to improve outcomes. The planning requirements now include three new performance metrics, which are: addressing unplanned hospitalisation for chronic, ambulatory, care-sensitive conditions; reducing lengths of stay in hospital; and improving the proportion of people discharged from hospital to their usual place of residence. There is also an expectation that stretching targets are implemented, so the BCF plan performance metrics and targets for 2021/22 have been reviewed and established to meet the new planning requirements;
- (c) the optional BCF Narrative Plan has also been completed to set out the strategic overview and context of the local BCF plan, including how BCF programme areas align to wider commissioning, the local priorities for 2021/22 and the approach to further integration. The narrative highlights the continued work to review the BCF plan in the context of developing a joint commissioning strategy and work plan, and the wider developments in the Integrated Care System and local Place-Based Partnership;
- (d) the Committee noted that Councillor Adele Williams is the current Chair of the Nottingham City Health and Wellbeing Board, so the cover sheet to the BCF Planning Template should be corrected to reflect this.

Resolved to approve the Better Care Fund Planning Template 2021/22 and the associated Better Care Fund Narrative Plan.

- Reasons for the decision

To comply with NHS England's national Better Care Fund planning and reporting requirements.

- Other options considered

To not submit a return within the required timeline: this option was rejected as the submission of the Better Care Fund Planning Template to NHS England is a national requirement.

12 Future Meeting Dates

- **Wednesday 26 January 2022 at 4:00pm**
- **Wednesday 30 March 2022 at 4:00pm**

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**Health and Wellbeing Board Commissioning Sub-Committee
30 March 2022**

	Report for Decision
Title:	Wellbeing at Home
Lead officer(s):	Katy Ball, Director of Commissioning and Procurement, Nottingham City Council
Author and contact details for further information:	Anna Coltman anna.coltman@nottinghamcity.gov.uk
Brief summary:	<p>The Wellbeing at Home Service is provided by Age UK. The current contractual arrangements for these services end on 30 September 2022.</p> <p>The purpose of the Wellbeing at Home Volunteer Service is to support citizens to remain independent in their own home either following a period in hospital or through the avoidance of a deterioration in health and wellbeing that could lead to a hospital admission.</p> <p>A new service will be commissioned during 2022 to ensure that essential capacity can be released within the internal social care reablement service at a time when workforce challenges in the Adult Social Care market continue to be a source of pressure across the health and social care system.</p> <p>This report requests approval to continue service provision with new contractual arrangements in place from October 2022.</p>
Is any of the report exempt from publication?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is this an Executive decision?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Recommendation to the Health and Wellbeing Board: Commissioning Sub-Committee:

The Health and Wellbeing Board Commissioning Sub-Committee is asked to:

1. endorse Nottingham City Council as the lead commissioner of the Wellbeing at Home service;
2. approve undertaking a procurement exercise during 2022 to re-tender for the Wellbeing at Home service. The commissioning intention is that this will be a 5-year contract with a total value of up to a maximum of £749,999.00;
3. approve the award of a contract to the successful provider following an open

- and competitive tender process;
4. delegate authority to the Nottingham City Council Director of Commissioning and Procurement to enter into the contract, and to the Nottingham City Council Head of Contracting and Procurement to sign the contract with the service provider; and
 5. approve the spend associated with this decision subject to the joint approval of the 2022/23 Better Care Fund Plan as detailed in section 4 of the report.

Contribution to Joint Health and Wellbeing Strategy:

Health and Wellbeing Strategy aims and outcomes	Summary of contribution to the Strategy
<p>Aim: To increase healthy life expectancy in Nottingham and make us one of the healthiest big cities.</p>	<p>The key outcomes for the Wellbeing at Home Service continue to be that:</p> <ul style="list-style-type: none"> • citizens feel supported and are able to be independent in their own home; • citizens avoid deterioration in health and wellbeing resulting in hospital admissions or re-admissions; and • the level of service intervention required from the Social Care Reablement Service is reduced. <p>The service can also contribute to meeting additional outcomes including:</p> <ul style="list-style-type: none"> • improved outcomes for people admitted into hospital following accidents and falls; and • delaying the journey into social care and health for many elderly and vulnerable people through the provision of a prevention service. This keeps them safe and independent in their homes for longer and compliments and supports any necessary social care interventions. <p>Outcome measures will be monitored and reviewed through the life of the contract to ensure that they are sufficient to demonstrate that the needs of service users are being met and that the outcomes of the service are being achieved.</p>
<p>Aim: To reduce inequalities in health by targeting the neighbourhoods with the lowest levels of healthy life expectancy.</p>	
<p>Outcome 1: Children and adults in Nottingham adopt and maintain healthy lifestyles.</p>	
<p>Outcome 2: Children and adults in Nottingham will have positive mental wellbeing and those with long-term mental health problems will have good physical health.</p>	
<p>Outcome 3: There will be a healthy culture in Nottingham in which citizens are supported and empowered to live healthy lives and manage ill health well.</p>	
<p>Outcome 4: Nottingham’s environment will be sustainable – supporting and enabling its citizens to have good health and wellbeing.</p>	

How mental health and wellbeing is being championed in line with the Board's aspiration to give equal value to mental and physical health

Citizens with an assessed mental health need including cognitive impairment or Dementia will have access to the support available through this service, where it is appropriate for them. The support provided through this service has the potential to enable these citizens to live more independently at home and to support carers in their caring role.

Reason for the decision:	The existing contractual arrangements end on 30 October 2022 and a decision is required to continue the services.
Total value of the decision:	£749,999.00
Consideration of Risk	
Financial implications and comments:	<p>Delegated decision 4384 approved a temporary 12 month extension to the previous contract to allow for market development work to be carried out in advance of a full procurement exercise. This extension ends September 2022.</p> <p>The new Wellbeing at Home service contract, once established, is expected to help reduce pressures seen elsewhere within the Reablement service.</p> <p>The proposal is to tender for a new contract that will cover a period of 5 years. The value of the new contract will not exceed £0.750m for the 5 year period or £0.150m per annum.</p> <p>The Wellbeing at Home service currently, and for the previous 3 years, has been funded from the Winter Pressures grant, which forms part of the Improved Better Care Fund allocation. It is intended for this funding arrangement to continue, pending approval from the Clinical Commissioning Group board.</p> <p>If there are any changes to the value of the grant, or to the grant conditions preventing the grant to fund this decision, the service must identify alternative funding to fully mitigate this</p>

	<p>expenditure across Adult Social Care, ensuring there are no adverse impacts on the Council's budget from this decision.</p> <p>The performance against the contract specifications will need to be regularly monitored to ensure outputs and outcomes are achieved and the contract continues to provide value for money. It is recommended penalties are also included in the contract to manage this risk.</p> <p>Where the contract overlaps multiple fiscal years, outstanding costs and grants may need to be accrued which will be carried out as part of the annual year end adjustment process. Finance colleagues will be available to support this process.</p>
Procurement implications and comments (including, where relevant, social value implications):	<p>The Procurement Team will manage the tender process to secure the contract for the Wellbeing at Home service ensuring compliance with procurement regulations and Best Value. Nicola Harrison 01/03/22</p>
Legal implications and comments:	<p>The proposals in this report raise no legal issues and are supported. Undertaking an open tender process will ensure a provider for the service is chosen in a compliant manner offering best value to the Council. Legal services will support with procurement colleagues as necessary. Dionne Screamon, Senior Solicitor, 11th March 2022</p>
Equalities implications and comments:	<p>An Equality Impact Assessment has been completed.</p>
Data Protection implications and comments:	<p>A Data Protection Impact Assessment has not been completed. It will be updated as part of the commissioning and procurement process.</p>
Carbon implications and comments:	
Published documents referred to in the report:	DD4384

Background papers relied upon in writing the report:	None
Crime and Disorder Implications (If Applicable)	N/A
Regard for the NHS Constitution ((If Applicable)	N/A
Other options considered and rejected:	<p>1. Do nothing: This was rejected as the current contracts are ending with no option for extension and a full procurement exercise must take place.</p> <p>2. Seek to review service provision and explore alternative models: This was rejected for the Wellbeing at Home service as the contract has been subject to review in the previous term of the contract which resulted in a contract variation to reduce the contract value. Any further changes to deliver efficiencies would risk destabilising the current service model.</p> <p>3. Extending the contracts for a further year: This was rejected as the contract is ending with no option for extension and a decision is required to put in place a new arrangements. A new contract will allow commissioners to work with a Provider to explore opportunities for achieving better value for money, to review and remodel the service and to explore broader range of support for citizens. Commissioners will also initiate development work with a provider to create an outcomes focussed service model. This development work will form part of the annual reviews.</p>

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